

Bandon Library Friends and Foundation Meeting

July 31, 2007

MINUTES

Present: Merle Logan, Nanci Calvert, Cathy Johnston, Claudine Hundhausen, Jean Hanna, Lloyd Lyman, Horty Joyce, Lloyd Lyman, Will Piehl, Linda Wilcox and Deirdre Krumper.

Chair Merle Logan called the meeting to order at 10:30 am.

Minutes of the BLFF meeting of June 26, 2007 were unanimously approved as amended on a motion by Horty Joyce and second by Nanci Calvert.

Treasurer's Report: Treasurer Linda Wilcox told the group that for June 2007, expenses were \$2,514.95 and income was \$498.88. The Endowment Fund as of July 27 had \$4,829.00. The funds total was \$34,156.56 as of July 31, 2007. The checking account's balance was approximately \$15,000. The Neverending sale earned \$432 for July. Jean thanked Linda for her job as Treasurer. The Treasurer's report was unanimously accepted on a motion by Jean Hanna and second by Claudine Hundhausen.

Library Director's Remarks: Deirdre Krumper told the BLFF that circulation for fiscal year 2006-07 was 140,927. This was up 21,000 over the year before and set a new record. The final number would actually be higher once web renewals were added in. The new computers were in the process of being delivered. She thanked the BLFF for buying them. The library had a new Xerox machine that would need to be calibrated, since it jammed continuously. The County libraries' Inservice Day would be on September 12. "Why we are not Jackson County" would be Deirdre's presentation this year. This would cover how the two library districts were financed.

Merle Logan presented notes of the Special Meeting of July 18, 2007. During this meeting, the group had unanimously accepted the bid from Office Depot for the computers for \$5,810. Claudine Hundhausen had moved to accept the bid and Will Piehl had seconded.

Library Board Update: Merle Logan said that at the July 27, 2007 Library Board meeting, City Finance Director Carolyn Stevens had talked about the budget. She explained how the city's accounting system worked and discussed the balances in the library's funds. The new hanging system was going to be put up and would be installed. Nancy Stein suggested that the paintings on display could be taken down during the book sale.

Old Business:

Booksale: Linda Wilcox said that the booksale earned \$4,149.08. This was the highest total for a booksale ever. Cathy Johnston said that raising the price for hardbound books to \$1.00 had helped with the total. Putting media in the closet also worked very well. Claudine Hundhausen said that taking the suggestions from the previous year helped make the sale a success. Cathy said that for the February sale, Reference books could go under the tables and possibly Better Books could go on bookcases. She suggested getting some six-foot tall folding bookcases. Nanci Calvert moved that the library buy 3

tall bookcases, not to exceed \$200 in cost. Jean Hanna seconded. The motion passed unanimously.

BLFF 707 – p.2

Nanci Calvert said that she heard compliments on the sale and on the library. Claudine Hundhausen polled sale attendees and found that the shotgun advertising system used this time worked well. Horthy Joyce reported that four or five people said that this was the best booksale in Coos County, with one couple planning their time in Bandon specifically to attend. Linda Wilcox also heard many positive remarks and wondered if there was a more structured way to get volunteers. Several possibilities were discussed. Jean Hanna noted that some people did not want to commit if they were uncertain they could work their shift. She suggested that volunteers from other groups be asked individually if they could help. Merle Logan passed around photos of the sale. He said that he would send them to Maureen Haggerty to put on the website.

Cathy Johnston said that after the booksale Mr. Cupp, owner of the bookstore in Reedsport, called and wanted to return the set he had purchased because it was incomplete. The BLFF agreed to refund his money, on a motion by Will Piehl and second by Jean Hanna. The amount in question was \$40.00. The money would come from the Neverending sale. Cathy suggested that the "All Sales Final" sign should be made larger. The 2008 summer sale was set for July 17, 18, 19, with setup on the 16th and teardown on the 21st. Cathy said the July sales would probably be the biggest sales of the year. Claudine Hundhausen asked if there was any procedure at checkout to prevent confusion when bagging up books. The group said that there wasn't any real way to lessen confusion. The winter sale was reaffirmed for February 7,8 and 9, with setup on the 6th and teardown on the 11th.

Signage: Merle showed the final version of the Children's Room sign. The group thought it looked very nice.

Walk/Run: Linda Wilcox said that she had talked to Sheila Levinsky while they were at the sale and had told her that the BLFF had approved \$500 for Walk/Run expenses.

Book Bags and Parade Image: Claudine Hundhausen said that she would be unable to work on bags until October but that two grandchildren would be making the bookworm. Two worm names were suggested, with no consensus. The group agreed that the worm could be named before the Cranberry Festival.

Furniture: Merle Logan announced that two of the four chairs the BLFF had purchased had arrived. Linda Wilcox said that the other two would take 10-12 weeks. She bought extra leather protection. The total cost was \$2,202.24 for four chairs. This expense would appear in the August Treasurer's report. Cathy Johnston suggested that Linda shop for tables for the reading area and Horthy Joyce suggested buying a display case for the Logan/Friends Room. Jean Hanna remarked that the book listing library donors could be put in this cabinet. Merle suggested that discussing these purchases be deferred till fall.

DVD purchases: This was tabled until September.

Sponsored events: Merle Logan said that it was time to look at a “Travel Night” and other events the BLFF could sponsor. Claudine Hundhausen said that she would like to work on the travel night. Jean Hanna said that the Sprague Theater was in trouble. She suggested that the BLFF assist by word of mouth. Claudine said that Jeff Norris would take over management of the theater soon. She said that the theater needed interested people. Will Piehl suggested films from the consulates of other countries or even members of the consular corps for a program. The group decided to flesh out these ideas at the August meeting.

New Business:

Cathy Johnston moved that the BLFF give the library \$3,000 to buy children’s books. Jean Hanna seconded. The motion passed unanimously.

Will Piehl suggested making a study of the demographics of library users. Deirdre Krumper said that she could give figures on this, along with census data and how circulation was broken down among item types. Will asked this to be put in the newsletter. Merle Logan said that he had gotten E-mail from a member of the Friends, asking that the newsletter be sent to them electronically. Claudine Hundhausen said that this was very possible.

Merle Logan announced that the nonprofit organizations would be meeting in Ashland in October but that he would not be able to attend. The mobility scooter had stopped working. He would be replacing or fixing it. He also bought a new hand truck for the BLFF. The BLFF voted unanimously to reimburse him for it, on a motion by Claudine Hundhausen and second by Horty Joyce.

Deirdre Krumper said that the District Librarians were trying to arrange a training session for Library Boards and that a session for Foundations was also possible. Foundations recently formed were at Lakeside, Myrtle Point and Dora. She said that there were 32 applications for the part-time job. Chris Ysasi was hired.

Merle suggested that member of the group tell a little about themselves, which they did.

The next meeting was set for August 28, 2007 at 10:30 am in the Sprague Community Room.

The meeting adjourned at 12:51 pm.

--Deirdre Krumper, Secretary