

Bandon Library Friends and Foundation Meeting

July 28, 2009

MINUTES

Present: Merle Logan, Beth Ridenour, Cathy Johnston, Claudine Hundhausen, Jean Hanna, Maggie Karl, Maureen Haggerty, Lorna Logan, Horty Joyce, Linda Wilcox and Deirdre Krumper. *Guest:* Tamsin Hanna.

Chair Merle Logan called the meeting to order at 10:30 am.

Minutes of the BLFF meeting of June 30, 2009 were unanimously approved as corrected on a motion by Claudine Hundhausen and second by Horty Joyce.

Treasurer's Report: Treasurer Linda Wilcox told the group that for June 2009, expenses were \$3,934.67 and income was \$418.49. The Endowment fund as of July 27 was \$6,430.00. The checking account balance was approximately \$17,357.30. The Treasurer's report was unanimously accepted on a motion by Jean Hanna second by Horty Joyce.

Linda said that the total for the book sale was \$3,417.13. Expenses were not all in, but this will be close to the final total. At the last meeting, Linda had said that she would investigate the interest rate at the Oregon Federal Credit Union. This percentage is 1.29%. This CD will mature in November 2009. When it came to the CD maturing at Umpqua Bank, bank officials said that they would renew the CD at 2.48% interest and 2.50% Annual Percentage Yield. The group voted unanimously to authorize this, on a motion by Claudine Hundhausen and second by Horty Joyce.

Library Director's remarks: Deirdre Krumper told the BLFF that circulation for fiscal year 2007-08 was 158,559. This was up 6,143 over the year before and set a new record. In addition, Bandon sent out the largest number of Interlibrary Loans in the County with 4,821. She told the group that, beginning in August, the library would be installing the long-awaited self-check system. On August 11, 2009 the library will be closed for computer upgrades.

Library Board update: Deirdre said that the Board had still a vacancy for a person living inside Bandon city limits.

Book Sale: Cathy Johnston said that the sale went well. There was one complaint about the number of books available for sale. A Eugene "Friend" said that their group didn't include romances and that they sorted for *their* sale. Cathy said that cutting out the February sale would help with the problem of lower quality donations. She noted that "Members Day" took in less money this sale than in past years and suggested that the sale to members start at 10:30 am on Thursday and end at 4:00 pm. Maureen Haggerty moved to change the starting time and Cathy Johnston seconded. After a discussion, the group agreed. There was a request to enlarge the holiday sale. Cathy didn't agree with this. The 2010 July sale was scheduled for the 15th, 16th and 17th.

Neverending Sale: Cathy Johnston said that she and Deirdre Krumper had come up with a new design for the sale corner. So far, the Neverending count for July was \$495 with three days left to go.

Current Business:

Film Night: Cathy said that July's film had 19 people in attendance. People loved "River of No Return". August's film will be "Cry the Beloved Country." She noted that a few more men attended the western films than other types of movies.

Travel Night: Claudine Hundhausen said that Ian Frank is scheduled for August 24. He will be discussing his visit to Brazil.

Whiteboards: Maureen Haggerty said that the whiteboards had gone for refinishing. Jeff Evans will bring them back shortly. His estimate was \$250 for finishing both the Sprague Room and the Logan/Friends room whiteboards and reinstalling them. He will submit an invoice to the BLFF.

Luncheon: Merle Logan said that the picnic would take place on August 17 at 12 pm. Harty Joyce and Jean Hanna will arrive at 10:30. Harty and Linda Wilcox will serve as chefs. Claudine said that she would do the shopping. Harty suggested getting more plastic for the tablecloths. Claudine said that they should plan on 45 to 50 people. People invited will be library staff, BLFF, volunteers who help at the book sale, library volunteers, the Library Board, City Manager, Mayor and the City Council. Deirdre said that she might schedule a work day on that date. Claudine asked for volunteers for food and created a list. At Cathy's suggestion, the group voted unanimously to purchase a boom box for under \$150, on a motion by Jean Hanna and second by Maureen Haggerty. Lorna Logan agreed to buy this.

Wish List: Deirdre described where the requested new computers would go. Four would go to replace the catalog search machines, one would become a self-check system, one would be a search terminal in the children's area and the rest would go in the staff areas.

Display Cases: Cathy said that in February of 2010 she would be putting in a display about a history of the library, including building and funding the new building and information about the Friends and Foundation.

New Business:

Sprague Room Cleanliness: Merle said that he had received a call from a library staff member who had heard from City Manager Matt Winkel that there had been complaints about the cleanliness about the room. One issue was what the janitorial contract for the building covered. Deirdre read the bid, which was a bit ambiguous in its language and said that contract would be up for negotiation in September. One suggestion was to raise rent to cover the cost of cleaning. Merle said that the issue was who was responsible for renovating the room. He will be talking to Matt Winkel about this. Claudine felt that the BLFF had a role in the discussion because they had purchased things for the library.

Electric Scooter: Merle said that the scooter did not work because it could not be charged. The charger does not work. Since it is still under warranty, the manufacturer will replace the charger and Merle will pick it up in Portland.

Other: Merle Logan talked about the Sprague Room closet. He said that the staff had gotten very good about not letting any equipment leave the library without permission from the BLFF. He said that the sign-out sheets should be modified to include comments on whether or not the equipment worked. Lorna Logan asked about creating a list of equipment. Merle said that he would come up with a list of equipment and its use.

Cathy Johnston said that she had been passed information about a woman who had a program on the history of handkerchiefs. The cost was \$150. The presenter wanted to have programs along the Oregon coast. October 4 -10 were the dates that were open for her. Maureen Haggerty thought that this fitted in with Chautauqua -type programs. Merle said that Chautauqua speakers could be contracted privately since the Oregon Council for the Humanities was not funding any of these events. Maureen Haggerty wanted to have this kind of program once a quarter instead of Travel Night. The consensus was to pursue Chautauqua speakers who had not been scheduled. Claudine Hundhausen suggested that the group generate a list of local speakers as well. The final decision was to e-mail Cathy with opinions about whether or not to invite the speaker on handkerchiefs to come.

Walk-Through of Library: This was tabled until August 25.

The next meeting was set for August 25, 2009 at 10:30 am in the Sprague Community Room.

The meeting adjourned at 12:20 pm.

--Deirdre Krumper, Secretary