

## **Bandon Library Friends and Foundation Regular Meeting**

May 27, 2008

### MINUTES

*Present:* Merle Logan, Jean Hanna, Claudine Hundhausen, Nanci Calvert, Maggie Karl, Lloyd Lyman, Maureen Haggerty, Horty Joyce, Will Piehl, Cathy Johnston and Deirdre Krumper

Chair Merle Logan called the meeting to order at 11:20 am.

*Minutes* of the meeting of April 29, 2008 were approved as written on a motion by Jean Hanna and second by Horty Joyce.

*Treasurer's Report, April 2008:* Merle Logan reported that for April 2008, income was \$818.90 and expenses were \$476.03. The BLFF's account held \$32,502.22 as of May 28, 2008. The Neverending book sale's total was \$370 for May. Merle gave Deirdre Krumper a check for \$2999.64 for FY 2007-08's support of the children's collection. The Treasurer's Report was accepted unanimously on a motion by Maureen Haggerty and second by Jean Hanna.

*Library Director' Remarks:* Deirdre Krumper said that the computers that the BLFF had given the library were working very well. The library was in a position of continued growth. She passed out pie charts which showed comparisons among all the libraries. Deirdre pointed out that Bandon's circulation was out of proportion to the funds the library collected. The charts also showed that Bandon lent a large number of items to libraries in the county and had the highest number of loans to libraries outside the county of any Coos County library. Jean Hanna asked about funding. Deirdre said that she would talk to ESO about this at the end of FY 2007-'08. When it came to increased usage of the library, the Sprague Room in particular was having heavy use. There were no other major projects or activities to report.

*Neverending Book Sale:* Cathy Johnston said that the sale earned \$370 for May. Horty Joyce and Nanci Calvert were helping. There recently had been huge donations, but about 70% of the books were discarded because they were too worn or mildewed. Cathy said that one closet was full and the second closet was half full in preparation for July's book sale.

### **Current Business:**

*Travel Night:* Nanci Calvert said that this would take place on June 23<sup>rd</sup> at 6pm, with a double feature of horse riding in four countries and a travelogue on Greece. Suz Kling will bring the horse group to discuss riding.

*Film Night:* Cathy Johnston said this would be June 9, at 7 pm. "Royal Wedding" will be the film. No plans have yet been made for July. Merle Logan said that there was a new speaker system, which could be introduced at the Film Night.

*Chautauqua Series:* Merle Logan said that the first presentation would take place on Monday, July 28, at 7pm. Dr. Bill Robbins will be the speaker. Merle said that arrangements needed to be made for his accommodations. As part of needed publicity, Claudine Hundhausen suggested using the Diana Abu-Jaber banner for Dr. Robbins. The group agreed.

*New Tables:* Merle Logan said that space needed to be cleared out in the electrical room so that the tables could be stacked against the wall. Nanci Calvert suggested getting a rack that could keep the tables upright. Deirdre said that she would check into this.

*Book Bags:* Claudine Hundhausen said that she would have these ready for the July book sale.

*Signage:* Merle Logan said that one sign needed to be repaired. The shelf guide signs will also be replaced.

### **New Business:**

*Library Brochures:* Maureen Haggerty showed the BLFF a brochure for the library which would be placed at the Chamber of Commerce. Cathy Johnston passed out some color samples. Maureen asked people to e-mail corrections.

*Sprague Room Closet:* Merle Logan said that the library had gotten back an extension cord and power strip that had mistakenly been taken by the LCDC. The extension cord has now been marked as BLFF property. An issue has come up about proper use of the material stored in the closet. The podium was put back in the closet with the switch on so the battery ran down. One possibility is to write out simplified instructions. Claudine Hundhausen suggested a check-list. Merle said that this could be put in the closet. Someone needed to check items after use. Horty Joyce suggested a call-list of people who could help. Cathy Johnston suggested recruiting a new volunteer to help. Merle liked the idea of a workshop and creating simple instructions. Maureen Haggerty suggested putting together a packet and include a link to this information on the BLFF website. Maureen talked about the cost of replacing equipment. Merle suggested keeping the policy the same for now.

*Communications within the BLFF:* Merle said that it was important that everyone feel included when events come up. He suggested sending copies of e-mail to everyone so everyone would know.

*Other:* Merle talked about the following:

- Ocean Shores sent an E-mail asking for the backgrounds of Board Members.
- A BLFF picnic was a possibility. The Staff and Library Board could be invited. Claudine suggested that City Manager Matt Winkel might like to come and/or contribute something toward the picnic. She suggested having the picnic in the Sprague Room. Horty suggested putting it on the patio and said that this could take the place of the "Walk/Run." Monday, August 18 was set as a tentative date. Deirdre said that this could become the summer "Work Day" for the library. Claudine estimated about 50 people would attend. Jean Hanna suggested a planned menu.

Jean Hanna reminded everyone of the Friends of the Libraries workshop at Bandon in October. Cathy Johnston said that some people had requested reminders of the event. She suggested that Jean start a list of attendees.

Maureen Haggerty asked if the BLFF would continue to pay for the domain and website. The group unanimously agreed to pay for this on a motion by Horty Joyce and second by Jean Hanna. In answer to a question about what could go on the website, Merle said that it was ok to include donors' names but not amounts given. Maureen added links to items for sale and to the "Wish List," along with notations of "Wish List" items that had been purchased.

Maureen Haggerty said that she had been participating with the Ford Foundation. She asked if the BLFF wanted to be more involved in this. Merle Logan said that collaboration could be problematical because so many BLFF members are overextended as it was. Claudine Hundhausen thought that Maureen had a good point and suggested that having events at the same time, such as groups selling items at the same time as the book sale would help foster cooperation. Deirdre Krumper pointed out that having groups selling items for profit without renting the Sprague Room space first violated the restrictions on use of the building, unless these groups were directly sponsored by the BLFF or Library itself. Maureen said that she would check with the City and find out what the restrictions were.

The next meeting was set for June 24, 2007 at 10:30 am.

Merle adjourned the meeting at 12:40 pm.

--Deirdre Krumper secretary